Covering Letter

To,
The Registrar,
Karmaveer Bhaurao Patil University, Satara,

Subject: Submission of Inspection Report for Recognition of Ph.D. Research Centre / Research Laboratory

Respected Sir,

I am pleased to submit herewith the Inspection Report of the Ph.D. Research Centre / Research Laboratory conducted for the purpose of recognition /continuation of recognition under the provisions of the University rules and regulations.

The inspection was carried out to assess the availability and adequacy of the academic, research, laboratory, library, and infrastructural facilities required for conducting quality doctoral research. During the inspection, the committee examined the research infrastructure, laboratory facilities, equipment, research publications, ongoing research activities, availability of qualified research guides, library resources, research support services, and other relevant facilities prescribed by the University.

The report contains detailed findings regarding the facilities available at the institution and their suitability for conducting Ph.D. research in the following subject(s):

Sr.	Subject	Research Centre	Laboratory	Period

Thank you

Chairman
Local Inspection Committee

KARMAVEER BHAURAO PATIL UNIVERSITY, SATARA

(A State Public University Recognized u/s 2 (f) of UGC Act 1956)

Report of the Local Inspection Committee
Ph.D. Research Centre / Research Laboratory

1. General Information

1. **Name of the Constituent College** : _____
2. **Subject of Research Centre / Laboratory** : _____
3. **Concern Faculty of Studies** : _____
4. **Research Centre / Laboratory** : _____
5. **Chairman of the Expert Committee:** _____
6. **Date of Inspection** : _____

2. Verification Checklist

Sr.	Particulars	Yes	No	Remarks
1	Adequate classrooms/research rooms are available for the Ph.D Students of the Research Centre.	☐	☐	
2	Separate Space for Research Centre has been provided.	☐	☐	
3	Minimum two Approved/Recognized Research Guides are available.	☐	☐	
4	Sufficient and Required reference books for the said subject are available.	☐	☐	
5	Sufficient and Required National and International journals for the said subject are available.	☐	☐	
6	Access to e-journals/e-resources (INFLIBNET, Shodhganga, etc.) is available.	☐	☐	

7	Necessary software & Applications are available in the Laboratory	☐	☐	
8	Safety measures and laboratory safety equipment are available (where applicable).	☐	☐	
9	Time Table for research activities has been prepared and executed.	☐	☐	
10	Workspace for research scholars is available.	☐	☐	
11	Workspace for research guide is available.	☐	☐	
12	Research records, stock registers, and laboratory registers are properly maintained.	☐	☐	
13	Adequate qualified and trained technical staff available for laboratory operations.	☐	☐	
14	Research and Development Cell established and functional.	☐	☐	
15	The proceedings of the Research and Development Committee (RDC) are properly recorded and maintained.	☐	☐	
16	The resolutions passed in the previous RDC meetings have been duly implemented, and appropriate follow-up action has been taken.	☐	☐	

3. Observations by the Expert Committee

1. _____
2. _____
3. _____
4. _____
5. _____

4. Conditions of previous LIC, which are not compiled till the visit of current LIC:-

1. _____
2. _____
3. _____
4. _____
5. _____

5. Recommendation of the Expert Committee

Based on the inspection and verification of the facilities, infrastructure, academic resources, and other requirements, the Expert Committee recommends that the following Research Centre(s)/Research Laboratory(ies) be **approved/continued** for a period of _____ **years**, from _____ to _____, subject to compliance with the above observations/conditions.

Sr.	**Subject**	**Research Centre / Research Laboratory**	**Recommended (Yes/No)**	**Period From____ to_____**
1				
2				

6. Conditions Suggested by the Local Inspection Committee:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Declaration of Local Inspection Committee:

We, the undersigned members of the Local Inspection Committee, hereby declare that we have personally inspected the institution, verified the relevant infrastructure, facilities, records, and documents made available during the inspection, and prepared this Local Inspection Committee (LIC) Report based on our observations and the records produced by the institution. Accordingly, we submit this Local Inspection Committee Report to the University for its consideration and further necessary action.

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Member Member Chairman